

**The Minutes of the Meeting of Detling Parish Council
held on 5th June 2018 8.00pm in Detling Village Hall.**

Councillors present: *Bowie*
Clayton
Evernden
Finn
Maynard

Also, present: Parish Clerk, Mrs Sherrie Babington, and Members of the Public and Press

The meeting was chaired by Councillor Bowie.

1. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

Apologies were received from Parish Councillors Zammit and Howells, KCC Councillor Shellina Prendergast and MBC Councillor Nick de Wiggondene.

2. To approve Committees, Representatives to outside bodies and other external appointments.

Members approved the Committees and Representatives to outside bodies.

3. Declaration of Interest.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

Cllr Finn declared an interest in two Grant applications he had submitted on behalf of the Community Shop and Detling Players.

There were no Dispensation requests to consider.

4. Public Comments and Observations.

This is the opportunity for members of the public to raise issues with the Parish Council.

A resident attended the meeting to ask about the rat run traffic in the village and a rumour that the Parish Council had plans to develop the Old School Playing Field.

Cllr Clayton stated that the PC had attempted to do a number of things regarding the traffic, the issues was between the times of 7am to 9am and therefore it is difficult to get KCC to action on something that happened between these times.

He stated that the current scheme was implemented three years ago at a cost of £6000, however this had not worked, professional advice had now been sought and a scheme for consideration had been drawn up to make a one-way route through the village.

This was discussed further, and it was noted that there had been three police interventions in the village recently and in the latest police operation 69 drivers had been stopped and over 100 cars had turned around before reaching the police.

Cllr Bowie stated that there would be a Public Consultation in the Village before any scheme was implemented.

John Watson stated that he had set up a Highways Group to look at the issues and a public meeting was going to be arranged to look at the options and seek resident's opinions.

Cllr Bowie reported that the application to register the School site as an Asset of Community Value had been turned down, however she would try to resubmit the application excluding the residential property.

Cllr Clayton stated that the PC was trying to look at the village and take it forward and he spoke regarding the ideas the PC was considering.

Cllr Bowie stated that the Parish Council was looking at all opportunities and some may not come to fruition, at present the PC was fact finding and a Public Consultation would take place when there was something to present.

5. Approval of the minutes of the previous meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

The minutes from the previous meeting were circulated to all members for consideration and approval.

It was proposed by Cllr Clayton to accept these as a true record, these were seconded by Cllr Finn and agreed by all present.

The minutes were then signed and dated by the Chairman.

6. Matters arising from the previous minutes (not reported elsewhere).

Play Equipment - Cllr Finn reported that an approved supplier had been appointed to install the play equipment in the Playing Field and a site meeting was due to take place on 6th June at 4pm to finalise the details and location.

Flag Pole – Cllr Clayton confirmed that the Church had agreed that a flag pole could be installed at the church, he stated that the other location to consider was next to the village sign.

It was agreed that the Clerk would seek details of flag poles and costs and circulate to members.

Action: Clerk to Action.

Flint Wall – The Clerk reported that she would contact a company regarding the Flint Wall.

Action: Clerk to Action.

7. Open Spaces.

a. Horish Wood

Cllr Bowie informed members that she had emailed Alison Wainman and was waiting for her to make contact regarding Horish Wood.

Cllr Evernden referred to the previous minutes and spoke regarding the work undertaken by KWES. He spoke regarding the Woodland Grant and stated that the third payment would have been £1100.

Cllr Clayton spoke regarding the work undertaken by KWES and informed Cllr Evernden that the PC had agreed to pay the grant to KWES.

b. Old School Playing Field.

Cllr Finn updated members on the progress of the installation of the play equipment.

c. Village Environmental Improvements.

Cllr Clayton reported that the Village Planter had been planted as agreed at the previous meeting.

d. Monks Meadow.

The Clerk stated that Contractor Steven Waring was due to liaise with John Monk regarding the grass cutting at Monks Meadow.

e. Scragged Oak View Point.

Cllr Evernden stated that the bin was still not being emptied at Scragged Oak Road.

The Clerk stated that she had reported the bins to MBC and requested that they are emptied on a regular basis.

8. Reports from External Parties.

a. MBC Ward Councillor Report.

Ward Councillor Nick de Wiggondene gave his apologies to the meeting.

b. KCC Councillor Report.

KCC Councillor Shellina Prendergast gave her apologies to the meeting.

The Chairman reported on the Big Conversation Events being held by KCC regarding rural transport.

c. Maintenance Report.

Tony Taylor gave his apologies to the meeting and submitted a written report on the maintenance that he had undertaken around the parish, this was noted by members.

d. Police Report.

PCSO Matt Adlington gave his apologies to the meeting.

9. Parish Council Reports.

a. Clerk's/Correspondence Report.

To consider items of correspondence received relevant to the Parish Council.

The Clerks report was noted by members.

b. Chairman's/ Councillors Report.

Members who have attended any meeting on behalf of the Parish Council are invited to give their report to the meeting.

Cllr Bowie reported on the recent Village Hall Management Hall meeting that she had attended.

She reported that the Village Hall Management Committee was arranging an event called Detfest with a hog roast on 19th August 2018.

Jacque Watson gave a report on the arrangements for the event and stated that she had submitted a grant application to the Parish Council for financial assistance.

Cllr Bowie reported that the Detling Players had arranged a film night showing the Greatest Showman in the Village Hall on 17th July 2018.

c. Planning Committee Report.

The planning decisions made by the Planning Committee were ratified by the Parish Council. (Clayton/Bowie).

d. Parish Council Committee Reports.

No matters were raised.

10. PC Policy Review.

This item was deferred until the next meeting.

11. Air Pollution.

Cllr Clayton reported that the KALC were looking at putting a scheme together for air diffusers and he had registered the interest of the Parish Council.

12. Village Events.

Beacons of Light.

The Chairman stated that this was being progressed.

Action: Chairman to Action.

13. Financial Matters.

a. To approve the payment of accounts (list to be supplied at the meeting)

The cheques for payment were authorised and approved by members. (Clayton/Maynard)

The cheques and invoices were then signed by two authorised signatories.

b. To note the bank account balances as circulated in report supplied at the meeting.

The balances of the Parish Councils bank accounts were noted by members.

Bank Balances

Co-operative Current Account	£105669.08
Less/Add Account transfers/deposits	£0
Less Account for payment	£2785.56
Closing Balance	£102883.52

Co-operative Playing Field A/C	£1505.87
Less/Add Account transfers/deposits	£0.00
Closing Balance	£1,505.87

Total Balance of all Parish Council Accounts **£104389.39**

Transparency Fund (This fund is included in the current account balances)

20/07/2016	Grant received	£1,420.32
	Less payments	£353.99

Balance **£1066.33**

c. To review the effectiveness of the system of Internal Control.

Councillors are asked to consider the circulated Statement of Internal Control in support of the Annual Governance Statement. The Chair of the meeting and the Clerk to sign.

The Council considered and approved the Statement of Internal Control for the year ending 31 March 2018. (Proposed by Cllr Clayton, seconded by Cllr Finn and agreed by all present.) The Chairman and Clerk signed the Statement on behalf of the Council.

Annual Governance Statement.

To approve the Annual Governance Statement for 2017/18, Section 1 of the Annual Return for the year ending 31 March 2018.

The Chair of the meeting and the Clerk to sign.

The Council considered and approved the Annual Governance Statement for 2017/18. (Proposed by Cllr Clayton, seconded by Cllr Finn and agreed by all present.) The Chairman and Clerk signed the Statement on behalf of the Council.

Accounting Statements for 2017/2018.

To approve the Accounting Statements for 2017/18, Section 2 of the Annual Return for the year ending 31 March 2018 and the supporting Bank Reconciliation as at 31 March 2018 and if necessary the explanation of the significant variations from last year (2016/17) to this year (2017/18) and the explanation of any difference between Box 7 and Box 8 on Section 2 to be sent to the External Auditor.

The Chair of the meeting to sign.

The Council considered and approved the Accounting Statements and supporting documents as provided by the Responsible Financial Officer who had prior to the meeting signed Section 2 of the Annual Return for 2017/18. (Proposed by Cllr Maynard, seconded by Cllr Clayton and agreed by all present.)

The Chairman signed the Statement on behalf of the Council.

d. Parish Council Finances.

Cllr Bowie suggested that a Resources Meeting should be arranged to discuss the Parish Councils finances and budgets.

This was agreed, and she stated that she would circulate dates to all members.

Action: Cllr Bowie to action.

Cllr Bowie informed these meeting that three grant applications had been received by the Parish Council. She stated that these could not be formally considered at this meeting, however the applications could be discussed to ascertain members initial views.

Application 1 – Village Hall Management Committee, Hog Roast.

The Chairman stated that this application was for £500 or 50% of the cost of less. Members agreed that this was a good community project and agreed to consider this positively at the next meeting.

Action: Clerk to place this as an item on the next agenda.

Application 2 – Detling Players Storage Area.

This application was for £1250, a 50% grant towards a storage container to be placed to the rear of the Village Hall.

ClIrr Evernden advised that planning consent may be required to site the container as it was within an AONB.

He stated that as the Parish Council was the landlord for the site, permission to site the container should be sought from DPC.

This was discussed further, and it was agreed that this item should be placed on the next agenda for formal consideration.

Action: Clerk to place this as an item on the next agenda.

Application 3 – Detling Community Shop.

The Chairman stated that this grant application had been submitted to seek a one-off grant of £10000 towards the set-up costs for the Community Shop and an annual contribution of £7500 towards the cost of the employment of a manager.

ClIrr Evernden stated that planning consent should be in place before a grant was considered. It was agreed that a Business Plan was needed to support the grant application.

Members discussed the grant and it was agreed that this item would be placed on the next agenda for consideration, in the meantime the Clerk was asked to seek advice from KALC regarding this.

ClIrr Evernden spoke regarding the siting of the Community Shop on the Old School Playing Field and he stated that there may be an overage charge.

ClIrr Finn stated that he had sought advice from Gullands and they had confirmed that an overage would not be incurred as the site was not being sold.

ClIrr Evernden stated that the Parish Council should independently seek this advice.

Action: Clerk to place this as an item on the next agenda.

14. Items for the next Agenda.

No matters were raised.

15. Date of next meeting.

Tuesday 3rd July 2018 in the Meeting Room of Detling Village Hall at 7.00pm.

There being no further business to discuss the meeting was closed to the press and public at 9.50pm.

Signed: _____
Chairman

Dated: _____