



Open Spaces Group: Terms of Reference

Scope and Remit.

The Open Spaces Group shall discuss proposals for the improvement, enhancement and management of Open Spaces within the Parish, Including the Play area, Horrish Woods and Monks Meadow and any other appropriate locations. The Group will provide a forum for discussion of any issues and for oversight of the Parish's Open Space Assets.

Membership and Structure.

The Working Group shall be appointed by the Full Council (normally at the Annual Meeting of the Parish Council) and will consist of a minimum of three Parish Councillors and a minimum of 2 Members of the public. The Council may choose to appoint one or more substitute members of the Group.

The Working Group will meet a minimum of 3 times per year, or as required by the members of the Group, including a meeting in May to appoint a Chairman,(and optionally a Vice Chairman).

A report of the meeting and a request for any proposed expenditure shall normally be submitted to the next available Full Council Meeting. If the matter is urgent it shall be dealt with via appropriate delegation to the Parish Clerk in consultation with members of the Working Group.

Adopted 2 July 2024