



DETLING PARISH COUNCIL

*Parish Clerk: Mrs Sherrie Babington
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To all Members of the Parish Council.

Notice is hereby given, that the Annual Statutory Meeting of the Parish Council is to be held on **Tuesday 4th May 2021** via Zoom and will commence directly after the Annual Meeting of the Parish which starts at 7pm.

This meeting will be held remotely under the Local Government (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 in force to allow local authorities to conduct meetings remotely.

Prior to the start of the meeting:

To discuss, for a maximum of fifteen minutes, any questions received by email from members of the public. Parishioners' questions (one per person) should be emailed to detlingparishcouncil@sherriebabington.co.uk by 4pm on the day before the meeting. The minute book will be closed during this item.

1. To elect a Chairman.

2. To receive the Chairman's Declaration of Acceptance of Office.

3. To elect a Vice-Chairman.

4. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

5. Declaration of Interest.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

6. To review the frequency of Parish Council Meetings and Committee Structure.

7. Appoint Committees & Representatives to outside bodies.

8. Approval of the minutes of the previous meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

9. Matters arising from the previous minutes (not reported elsewhere).

10. Financial Matters:

a. To consider the Financial Statement.

11. Parish Council Policies.

- a. Policy Review.*
- b. Temporary Scheme of Delegation 2021*

12. Urgent Items to consider.

- a. Request from Community Shop.*

13. Date of next meeting.

Tuesday 1st June 2021

Councillors reports and requests for items to be included on the next agenda to be submitted to the Clerk no later than one week before the next meeting.

Sherrie Babington - Clerk to the Parish Council