



DETLING PARISH COUNCIL
Locum Clerk, Mrs. K. Bell, c/o 27 Dumbrell Drive, Paddock Wood, TN12 6FR
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30 June 2022

To all Members of Detling Parish Council

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the Full Council which will be held at Detling Village Hall on Tuesday 05 July at 7.00 p.m. The purpose of the meeting is to consider and pass such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting, please advise the Locum Clerk in advance so that your apologies and reasons for absence can be given at the meeting.

Yours faithfully

Karen Bell

Karen Bell
Locum Proper Officer, Parish Clerk & RFO

NOTICE OF MEETING Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

Public Forum 7.00 p.m. – 7.15 p.m. To discuss, for a maximum of fifteen minutes, (three minutes per person) questions received from members of the public on agenda items. The minute book will be closed during this item

AGENDA

Time Guide

1. **APOLOGIES FOR ABSENCE (19.15):** To consider and approve apologies for absence.
2. **DECLARATIONS OF INTERESTS AND / OR LOBBYING AND INTENTION TO RECORD (19.17)**
 - *Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this, and Members are personally responsible for declaring an interest.*
 - *Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).*
 - *Members are requested to disclose any lobbying they may have received for items on the agenda*
 - *Reminder to disclose an intention to record, please note that recordings are not allowed during the consideration of confidential items of business*
3. **COUNTY AND BOROUGH COUNCILLORS and POLICING (19.20):** To receive reports from County and Borough Councillors and Police representatives

4.

MINUTES (19.22)

- 4.1 To receive and approve the minutes of the Annual Meeting of the Parish Council held on 03 May 2022 (amended) and the ordinary meeting of the Parish Council held on 14 June 2022
- 4.2 To receive an update on any matters arising not included in the agenda

5.

FINANCE (19.25)

- 5.1 2021/2022 AGAR: To receive information
- 5.2 Bank Reconciliation at 30 June 2022 (To follow)
- 5.3 Budgetary Control Statement as at 30 June 2022 (To follow)
- 5.4 VAT statement at 30 June 2022: To receive information
- 5.4 Financial Transactions for Approval (To follow)
- 5.5 Funding Request: To consider request for funding from Victim Support
- 5.6 Bank signatories: To review
- 5.7 Unity Trust Bank Application: To receive and consider information

6.

REPORTS FROM WORKING GROUPS (19.30)

6.1 Highways

6.2 Communications and Events

6.3 Open Spaces

6.3.1 Monks Meadow Update

6.3.2 Installation of CCTV / Field Cameras at Monks Meadow: To receive an update and quotes for consideration

6.3.3 Trespass and Criminal Damage Policy: To receive information and to consider

6.3.4 Monthly Play Area Inspection: To receive information

6.3.5 Electrical Vehicle Charging Points: To receive information and to consider any PC actions

6.4 Planning: To resolve to make representations to MBC in respect of the following

22/503014/FULL

23 Hockers Lane Detling Maidstone Kent ME14 3JN

Demolition of detached garage, conservatory and 1st floor rear dormer and erection of a single storey rear extension with a vaulted roof connected to the main roof and an attached garage with its own pitched roof.

22/502284/FULL

Mill Lodge Detling Hill Detling Maidstone Kent ME14 3HS

Construction of a single storey first floor extension

22/502697/SUB

7 The Street Detling Kent ME14 3JU

Submission of details pursuant to condition 3 (Materials) condition 4 (Biodiversity Enhancement), condition 5 (Landscaping), condition 7 (Boundary Treatments), condition 8 (EV Charging point) and condition 11 (Decentralised Renewables or Low Carbon Energy) in relation to planning permission 21/501295/FULL

22/502682/LBC

Park Valley House Cox Street Detling Maidstone Kent ME14 3HE
Listed Building Consent for replacement of half round tiles on garage roof with clay bonnet tiles, relocation of pole mounted CCTV camera to wall of garage, retention of close boarded fence to be painted green and installation of matching gates, and planting of indigenous species hedging (works completed).

7. **LAND AND ASSETS REVIEW (19.50):** To receive information regarding the Tudor Wall
8. **POLICIES AND PROCEDURES (19.51):** The following are to be considered
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|-----|---------------------------------------|--------------------------|
| 8.1 | Tree Management Policy | (Attached) |
| 8.2 | Internal Control | (Attached) |
| 8.3 | Bullying and Harassment | (Attached) |
| 8.4 | Vexatious Complaints | (Existing Policy Review) |
| 8.5 | Civility and Respect: | (To follow) |
| 8.6 | Learning and Development | (Attached) |
| 8.7 | Clerk & Councillor Attendance Records | (To follow) |
9. **ENVIRONMENTAL & CLIMATE EMERGENCY INITIATIVES (20.00)**
- 9.1 Declaration of a Climate emergency: To consider and agree the wording of the declaration (Draft Attached)
- 9.2 DPC moving towards becoming a paperless PC where possible: To consider (Deferred from June 2022)
- 9.3 Change of approach to the management of DPC's Open Spaces: To receive information, to discuss and to consider (Deferred from June 2022)
10. **LOCAL GROUPS AND ORGANISATIONS (20.15):** Members who attended any meeting on behalf of DPC will be invited to report
11. **CIC SHOP LEASE RENEWAL (20.17):** To receive and consider information
12. **PC MAINTENANCE REPORT (20.30):** To receive information
13. **CORRESPONDENCE (20.32)**
- 13.1 List of items received during the period 08 June 2022 - 30 June 2022 (attached)
- 13.2 Correspondence from Residents: To receive information regarding the following
- 13.2.1 FOI Requests x1: To receive information
- 13.2.2 Complaints received 1 x Meeting Procedures, 1 x administration expenses, 1 x Open Spaces
14. **THE OLD BARN, LYNCH BANK FARM, DETLING (20.35):** To receive information from a resident and to consider any PC actions
15. **MATTERS FOR INCLUSION ON THE NEXT AGENDA (20.40)**
16. **MATTERS FOR CONSIDERATION IN PRIVATE (20.42)**
- Exclusion of press and public:** *There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the data Protection Act and to consider complaints against the council or a code of conduct complaint.*
- 16.1 Code of Conduct Complaints: To receive information and to consider the guidance received from MBC's Monitoring Officer

- 16.2 Vexatious Complainants: To receive information
- 16.3 Staffing Matters: To receive information

16. **DATE AND TIME OF NEXT MEETING (21.00):** To confirm as 06 September 2022

CORRESPONDENCE

The following items were received during the period 07 June 2022 – 30 June 2022

a. KALC

- (i) Event Information
 - Elections
 - Helping Parishes and Community Groups take Climate Emergency Action
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- (ii) NALC Chief Executive Bulletins
- (iii) Chief Executive Bulletins
- (iv) LG Bulletins

b. Miscellaneous: Plantscape, Creative Play, Playforce, Kompan Playgrounds, Creative Playdale, RBLI, Boxwrap, Keep Britain Tidy, Jubilee Event High Street Safari, Image Playgrounds, Fresh Air Fitness, Platinum Jubilee Print Solutions, Noticeboard Commemorative Plates, Clerks & Councils, SLCC & NALC Newsletters, The Clerk Magazine

c. MBC: Application for Fish and Chip Licence application at Grovewood Drive North (For information and noting)