DETLING PARISH COUNCIL

Parish Clerk: Mrs Wendy Licence
14 Trapfield Close, Bearsted, Maidstone
Kent ME14 4HT
Email: clerk@detlingparishcouncil.org.uk
Web site: www.detlingparish.co.uk

To all Members of the Parish Council, members of the public and press.

Members are hereby summoned and notice is given that the next Meeting of the Parish Council is to be held on **Tuesday 6 September 2022** in Detling Village Hall at 7pm.

1. **Election of Chairman**
   To elect a Chairman and receive their Declaration of Office

2. **Apologies.**
   To receive and accept apologies for absence. Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972.

3. **Declaration of Interest.**
   Members are invited to declare disclosable pecuniary interests and other interests in respect of items on the agenda as required by the Detling Parish Council Code of Conduct for Members and by the Localism Act 2011.

4. **Approval of the minutes of the previous meeting.**
   To consider the minutes of the previous meeting and if in order sign as a true record.

5. **Public Time**
   The meeting will be adjourned to allow members of the public to speak. This is a concessionary short session. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council and only if time permits will further comments be heard. If residents wish to speak, please contact the Parish Clerk in writing, details at the top of the page, at least 48 hours before the meeting and give an indication of the topic you wish to raise.

6. **Financial Matters:**
   Review of the Banking Mandate

7. **Any Other Business**– This for information only and no decision can be made on items raised.

8. **Date of next meeting – Tuesday 4 October 2022**

Wendy Licence (Mrs)
Clerk to Detling Parish Council   Date: 30 August 2022

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.