

**The Minutes of the Meeting of Detling Parish Council  
held on 5<sup>th</sup> March 2019 at 7.00pm in Detling Village Hall.**

**Councillors present:** *Bowie  
Finn  
Maynard*

**Also, present:** *Parish Clerk, Mrs Sherrie Babington, MBC Councillor de Wiggondene-Shepperd, Representatives from Kingsley Hughes and Members of the Public.*

**The meeting was chaired by Councillor Bowie.**

**1. Apologies.**

*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*

Apologies were received from Parish Councillors Clayton and Howells and KCC Councillor Prendergast.

Cllr Bowie informed the meeting that Parish Councillor Honey Zammit had resigned from the Parish Council.

She spoke regarding her work for the parish and recorded the thanks of the Parish Council for her dedication and work over the past few years.

**2. Declaration of Interest.**

*To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

*To consider any Dispensation requests received by the Parish Clerk and not previously considered.*

There were no Interests declared and no Dispensation requests to consider.

**3. Public Comments and Observations.**

*The meeting is adjourned to enable members of the public to raise issues with the Parish Council. Public Comments and Observations will last a total of 15 minutes with each speaker being given a maximum of 3 minutes to speak.*

**The meeting was adjourned at 7.09pm.**

A resident stated that he had attended the last meeting to speak regarding the flag pole, however he left before this was discussed. He raised concerns that this had been incorrectly reported. The Chairman confirmed that the flag pole had now been moved to a different location.

A resident asked about the outstanding highway issues in the parish. He stated that at the last meeting it had been agreed that the PC would ask for a meeting to be arranged with KCC Cllr Prendergast to discuss the outstanding issues and he asked if this had been done.

The Chairman stated that there was a new process to follow regarding highway matters, she confirmed that a meeting had taken place with KCC Cllr Prendergast and MBC Cllr de Wiggondene-Shepperd.

Cllr Finn stated that a Highway Improvement Plan now had to be completed and submitted to KCC, they would then investigate the issues and take action if necessary.

He suggested that the PC submit one for the outstanding matters and asked if Tony Taylor would assist as he undertook maintenance around the parish. This was agreed.

**Action: Cllr Finn/Clerk to Action.**

A resident stated that the lay-by outside of Work House Cottage was now open and HGV's were parking with up to seven at one time, he stated that the lay-by was now a mess.

The Chairman referred to a previous meeting and reported that the Parish Council had supported the closure of the lay-by. She asked the Clerk to liaise with KCC regarding this.

**Action: Clerk to Action.**

A resident raised concerns vehicles parking outside of the Cock Horse causing a problem for drivers as they were narrowing the road, she reported on a near accident.

The Chairman suggested having double yellow lines along this route may solve the issue, she stated that the Village Hall Management Committee would also like to see a times restriction on parking on the road outside of the village hall to prevent commuter parking. It was agreed that this should be included on a Highway Improvement Plan.

**Action: Clerk to Action.**

The Chairman thanked residents for attending the meeting.

***The meeting was reconvened at 7.18pm.***

**4. Approval of the minutes of the previous meeting.**

*To consider the minutes of the previous meeting and if in order sign as a true record.*

The minutes from the previous meeting were circulated to all members for consideration and approval.

Cllr Finn referred to item 10c and stated that he agreed to supply a copy of the CIC Business Plan to any Councillor if they requested it, he did not state that he would circulate a copy to all Councillors. The minutes were corrected to reflect this change.

Following approval of the amendment to the minutes it was proposed by Cllr Finn to accept these as a true record, these were seconded by Cllr Bowie and agreed by all Councillors.

***The minutes were then signed and dated by the Chairman.***

**5. Matters arising from the previous minutes (not reported elsewhere).**

**Flint Wall** – The Clerk stated that she was now seeking assistance from KCC and MBC Councillors to see whether they could assist in finding a company to inspect the wall.

Hedgehog Scheme – Cllr Bowie reported that due to the resignation of Cllr Zammit who progressing this, that this would know be put on hold until after the election of the new Parish Council.

**6. Presentations from Outside Bodies.**

Cllr Bowie welcomed representatives from Kingsley Hughes and land owner Steve Thomas to the meeting. They gave a presentation on their proposals for Polly Field Farm to the meeting. Following the presentation, they stated that they would circulate their proposals to the Parish Council by email and would be happy for members to attend a site visit if they thought this would be helpful.

The Chairman thanked them for their presentation.

**7. Planning Matters.**

a. To consider all Planning Applications received.

19/500513/FULL 20 Queensway Detling Maidstone Kent ME14 3LA  
Proposed two storey side extension.

b. To note MBC Decisions.

18/506604/FULL  
Ash Farm Scragged Oak Road Detling Maidstone Kent ME14 3HN  
Demolition of existing stable block and erection of a replacement stable block (part retrospective).  
Application Permitted

c. To consider any Appeals and Enforcement Matters.

Broader Lane/Scragged Oak Road Site – No update received from planning enforcement since Stop Notice served on the site.

d. MBC CIL Workshop.

Cllr Bowie reported on the MBC CIL Workshop she had attended. She stated that this was a useful event and it would benefit the parish as under this system the parish would receive an allocation of CIL funds for each house built within the Parish, subject to it complying with the CIL regulations.

She stated that if the PC had a NHP it would receive 25% of the CIL calculations and this was uncapped, without a NHP it would receive 15% of the CIL calculations, capped at £100 per dwelling. She said that MBC had confirmed that parishes without a NHP would not lose out on CIL funds.

She also stated that if there was a development that crossed boundaries that all parishes would get an allocation of the CIL. She said that the presentation papers from the event had been circulated to all members and she urged them to read these.

## 8. Highway Matters.

### a. General Highway Matters.

Cllr Finn reported on a letter written by nine MPs to Highways England and stated that he had put the Parish Council arguments regarding the affects of the J5 Improvement, the Third Thames Crossing and the Binbury Park application would have on the A249.

He reported that he had attended a meeting with Cllr Clayton and KCC Cllr Shellina Prendergast to discuss highway matters in the parish.

He spoke regarding the suggestion by Cllr Clayton to have a speed indicator sign in the village, he said that an email had been forwarded to all Councillors with the details and this would cost in the region of £3000 per sign.

This was discussed by all present and it was agreed that the Parish Council should consider purchasing a sign to trial in the parish with the view that if this was successful another one could be purchased.

It was agreed that a Highway Improvement Plan should be submitted to KCC for the speed indicator sign. This was proposed by Cllr Finn, seconded by Cllr Maynard and agreed by all present.

**Action: Highway Improvement Plan to be submitted to KCC.**

Cllr Finn spoke regarding correspondence about signage from a resident and stated that Cllr Prendergast had asked KCC Officer Jennie Watson to look into the cost of moving the existing sign and having two additional HGV signs installed.

Cllr Finn stated that Cllr Clayton had been trying to contact the new Volunteer Police Support Officer who was believed to have completed her training in February.

It was agreed that the Chairman would contact the police to establish the current situation regarding the commencement of her duties in the parish.

**Action: Chairman/Clerk to Action.**

### b. Street Lighting in the Parish.

The Chairman stated that this item had been added to the agenda at the request of a resident who attended the previous meeting.

Members discussed having streetlights in the parish and it was agreed that the Parish Council did not have the funds to undertake this project. It was therefore agreed that the item would be removed from future agendas.

## 9. Financial Matters.

### a. To approve the payment of accounts (list to be supplied at the meeting)

The cheques for payment were authorised and approved by members. (Finn/Maynard)

The cheques and invoices were then signed by two authorised signatories.

### b. To note the bank account balances as circulated in report supplied at the meeting.

The balances of the Parish Councils bank accounts were noted by members.

### Bank Balances

<b>Co-operative Current Account</b>	<b>£56084.72</b>
Less/Add Account transfers/deposits	£0
Less Account for payment	£3000.85

<b>Closing Balance</b>	<b>£53083.87</b>
<b>Co-operative Playing Field A/C</b>	<b>£1505.87</b>
Less/Add Account transfers/deposits	£0.00
<b>Closing Balance</b>	<b>£1,505.87</b>
<b>Total Balance of all Parish Council Accounts</b>	<b>£54589.74</b>

- c. Community Shop.  
No matters were discussed.

## 10. Reports from External Parties.

- a. Maintenance Report.

Tony Taylor gave his report to the meeting on the maintenance that he had undertaken around the parish.

The Chairman thanked him for his work for the parish.

- b. MBC Ward Councillor Report.

Ward Councillor Nick de Wiggondene-Shepperd gave his report to the meeting.

He reported that the MBC budget had been set with a 2.99% increase.

He stated that the MBC Call for Sites for the Local Plan Review was currently being undertaken, he explained the reasons for this exercise.

He spoke regarding the housing numbers for the Local Plan and states that it appeared that MBC were in favour of a large settlement rather than small ones.

- c. KCC Councillor Report.

KCC Councillor Shellina Prendergast gave her apologies to the meeting.

Cllr Finn stated that he had raised the issue of School places with Shellina Prendergast.

A discussion took place regarding the planning application for the school at Popes Wood, Cllr de Wiggondene-Shepperd stated that the access for the site was being reconsidered.

- d. Police Report.

Apologies were received from PCSO Matt Adlington.

## 11. Parish Council Reports.

- a. Clerk's/Correspondence Report.

*To consider items of correspondence received relevant to the Parish Council.*

The Clerks report was noted by members.

- b. Chairman's/ Councillors Report.

*Members who have attended any meeting on behalf of the Parish Council are invited to give their report to the meeting.*

Cllr Finn reported on the Kent and Medway Economic Partnership meeting he had attended regarding Operation Brock and the work being undertaken between Junctions 8 and 9 in preparation for this.

He reported on other meetings he had attended.

c. Open Space Committee Report.

Cllr Maynard stated that she would arrange an Open Spaces Committee Meeting.

Cllr Finn suggested that the Parish Council may wish to consider taking part in the Keep Britain Tidy Campaign and arrange a litter pick in the Parish between 22<sup>nd</sup> March and 23<sup>rd</sup> April 2019. This was discussed and it was agreed that an item would be placed on the Detling News to seek volunteers to take part in this.

**Action: Clerk to place article in the Detling News.**

d. Other Committee Reports.

No matters were raised.

**12. Detling Neighbourhood Plan.**

Councillor de Wiggondene-Shepperd stated that he would arrange a date for members of the PC to meet with the Chairman of Loose Parish Council to discuss their experiences undertaking a Neighbourhood Plan.

Cllr Finn suggested that the Parish Council should set up a small Steering Group to discuss and consider the benefits of undertaking a NHP.

This was discussed and agreed, the Clerk was asked to place an article in the Detling News to seek volunteers for the Steering Group.

**Action: Clerk to place item in Detling News.**

**13. Environmental Matters.**

a. To consider the purchase of new noticeboards for Monks Meadow and Scragged Oak Road.

It was agreed that this item would be considered at the April PC meeting and the start of the new financial year.

The Clerk was asked to circulate details and costs for notice boards.

**Action: Clerk to Action.**

b. To consider a request for gravel to upgrade the pathway at Monks Meadow.

It was agreed that £120 would be allocated for the purchase of gravel for the footpath at Monks Meadow. (Finn/Maynard)

John Monk stated that he would purchase the materials on behalf of the Parish Council.

**14. Items for the next Agenda.**

Honours Boards in Village Hall – The Clerk stated that she was in contact with a company who were able to update the Honours Boards.

It was agreed that this would be progressed.

**15. Date of next meeting.**

Tuesday 2<sup>nd</sup> April 2019 in the Meeting Room of Detling Village Hall at 7.00pm.

*There being no further business to discuss the meeting was closed to the press and public at 8.50pm.*

Signed: \_\_\_\_\_

**Chairman**

Dated: \_\_\_\_\_