



DETLING PARISH COUNCIL

*Parish Clerk: Mrs Sherrie Babington
4 Birkhall Close, Walderslade, Chatham,
Kent, ME5 7QD*

Telephone and Fax: 01634 867173

Email: detlingparishcouncil@sherriebabington.co.uk

Web site: www.detlingparish.co.uk

To all Members of the Parish Council.

*Notice is hereby given, that the next **Annual Statutory Meeting of the Parish Council** is to be held on **Tuesday 2nd May 2017** at 7.00pm in the Meeting Room of Detling Village Hall.*

Members of the Public and Press are welcome to attend.

Agenda – Parish Council

1. To elect a Chairman.

2. To receive the Chairman's Declaration of Acceptance of Office.

3. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

4. To elect a Vice-Chairman.

5. To approve Committees, Representatives to outside bodies and other external appointments.

6. Declaration of Interest.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

7. Approval of the minutes of the previous meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

8. Matters arising from the previous minutes (not reported elsewhere).

a. Neighbourhood Watch Scheme.

The Parish Clerk has contacted the Maidstone NHW Coordinator and the PCSO and they are investigating the current NHW Scheme within Detling with a view of assisting with the relaunch of this.

This is currently being progressed by the Maidstone NHW Coordinator.

b. Trees in Old School Playing Field.

An email has been sent to the resident seeking details of her plans to replant the trees.

9. Public Comments and Observations.

This is the opportunity for members of the public to raise issues with the Parish Council.

10. Clerk's/Correspondence Report.

To consider items of correspondence received relevant to the Parish Council.

Report attached.

11. Chairman's/ Councillors Report.

Members who have attended any meeting on behalf of the Parish Council are invited to give their report to the meeting.

12. Financial Matters.

a. To approve the payment of accounts (list to be supplied at the meeting)

b. To note the bank account balances as circulated in report supplied at the meeting.

c. To receive a report on the progress of grant applications submitted on behalf of the Parish Council.

d. 2016/17 Accounts and Annual Return.

13. Planning Matters.

To consider the planning applications received during the month.

14. Highway Matters.

To consider any highway matters affecting Detling.

a. New Junction restrictions in Detling.

b. Scragged Oak Road Junction/Safety Audit by KCC.

15. Items to be placed on the next Agenda.

16. Date of next meeting.

Tuesday 6th June 2017 in the Meeting Room of Detling Village Hall at 7pm.

Councillors reports and requests for items to be included on the next agenda to be submitted to the Clerk no later than 26th May 2017

Legislation allows for meetings to be recorded by anyone attending. Persons who have concerns about being recorded should speak to the Parish Clerk.

Sherrie Babington
Clerk to the Parish Council

Additional Information

Items referred to the Resources Committee:

1. Open Spaces Charitable Trust.

2. Emergency Plan

3. Community Assets.

4. Councillors Handbook.