



# **DETLING PARISH COUNCIL**

*Parish Clerk: Mrs Sherrie Babington  
4 Birkhall Close, Walderslade, Chatham,  
Kent, ME5 7QD*

*Telephone and Fax: 01634 867173*

*Email: [detlingparishcouncil@sherriebabington.co.uk](mailto:detlingparishcouncil@sherriebabington.co.uk)*

*Web site: [www.detlingparish.co.uk](http://www.detlingparish.co.uk)*

## **To all Members of the Parish Council.**

*Notice is hereby given, that the next Meeting of the Parish Council is to be held on **Tuesday 5<sup>th</sup> February 2019** at 7.00pm in the Meeting Room of Detling Village Hall.*

***Members of the Public and Press are welcome to attend.***

### **1. Apologies.**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

### **2. Declaration of Interest.**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

### **3. Public Comments and Observations.**

The meeting will be adjourned to allow Members of the public to speak. Each speaker will be given a maximum of three minutes each to raise issues with the Parish Council. Public Comment will be for a maximum of 15 minutes.

### **4. Approval of the minutes of the previous meeting.**

To consider the minutes of the previous meeting and if in order sign as a true record.

### **5. Matters arising from the previous minutes (*not reported elsewhere*).**

### **6. Presentations from External Parties.**

### **7. Parish Council Policies.**

To consider the adoption of a Volunteer Policy.  
To consider the adoption of a Communication Policy.

### **8. Planning Matters.**

- a. To consider all Planning Applications received.*
- b. To note MBC Decisions.*
- c. To consider any Appeals and Enforcement Matters.*

### **9. Highway Matters.**

To consider any highway matters raised.

### **10. Financial Matters.**

- a. To approve the payment of accounts (list to be supplied at the meeting)*
- b. To note the bank account balances as circulated in report supplied at the meeting.*
- c. To consider matters regarding the Community Shop.*

**11. Reports from External Parties:**

a. PC Maintenance Report.

To receive update report regarding Parish Maintenance.

b. MBC Ward Councillor Report.

Ward Councillor Nick de Wiggondene is invited to give a report to the meeting.

c. KCC Councillor Report.

KCC Councillor Shellina Prendergast is invited to give a report to the meeting.

d. Police Report.

The PCSO is invited to give a crime report to the meeting.

**12. Parish Council Reports:**

a. Clerk's/Correspondence Report.

To consider items of correspondence received relevant to the Parish Council.

b. Chairman's/ Councillors Report.

Members who have attended any meeting on behalf of the Parish Council are invited to give their report to the meeting.

c. Open Spaces Committee Report.

To consider and ratify the decisions/recommendations made by the Parish Councils Open Spaces Committee.

Including:

Horish Wood.

Old School Playing Field.

Village Environmental Improvements.

Monks Meadow.

Scragged Oak View Point.

Dog Bins in the Parish.

d. Other PC Committee Reports.

To receive update reports from Parish Council Committees and Groups. (Highways Group etc).

**13. Detling Neighbourhood Plan.**

**14. Items to be placed on the next Agenda.**

**15. Date of next meeting.**

PC Meeting Tuesday 5<sup>th</sup> March 2019 in the Meeting Room of Detling Village Hall at 7pm.

Councillors reports and requests for items to be included on the next agenda to be submitted to the Clerk no later than 21<sup>st</sup> February 2019.

**The meeting will end at 9.30pm and any undiscussed business will be carried over to the next meeting.**

**Legislation allows for meetings to be recorded by anyone attending. Persons who have concerns about being recorded should speak to the Parish Clerk.**

**Sherrie Babington - Clerk to the Parish Council**