



DETLING PARISH COUNCIL

Parish Clerk: Mrs Wendy Licence

14 Trapfield Close, Bearsted,

Maidstone Kent ME14 4HT

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To all Members of the Parish Council, members of the public and press.

Members are hereby summoned and notice is given that the **Annual Parish Council Meeting** will be held on **Wednesday 6 May 2026** in Detling Village Hall, following the Annual Parish Meeting which starts at 7pm.

Public Time: To discuss, for a maximum of thirty minutes, (three minutes per person) any questions received from members of the public on agenda items. The minute book will be closed during this item.

1. Election of Chairman

To elect a Chairman and receive their Declaration of Office

2. Election of Vice Chairman

To elect a Vice Chairman and receive their Declaration of Office

3. Apologies.

To receive apologies for absence.

4. Declaration of Interest. or Lobbying

Members are invited to declare disclosable pecuniary interests and other interests in respect of items on the agenda as required by the Detling Parish Council Code of Conduct for Members and by the Localism Act 2011.

5. Dispensations

To consider any dispensation request received by the Clerk and not previously considered.

6. Items to be taken in closed session

To determine which items, if any, of the agenda should be taken with the public exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting

7. Committees and Working Groups

- a) To Appoint Committees, Committee Chairman and Vice Chairman
- b) To Appoint Members to the Highways and Transportation Working Group
- c) To Appoint Members to the Open Spaces Working Group

8. To Appoint Representatives to External Bodies

- a) To confirm KALC representatives
- b) To confirm Village Hall representative
- c) To confirm Co-ordinated Parishes Traffic Group representative
- d) To confirm and update Councillors areas of Interest

9. To Adopt the Scheme of Delegation

10. Highways

To receive an update

11. Open Spaces

To receive an update

12. Visitors

- a) Borough Councillor
- b) County Councillor

13. Correspondence**14. Planning**

To receive an update

15. Financial Matters:

- a) Finance report
- b) Invoices for payment
- c) To consider Heart of Kent Hospice request for a grant
- d) Review of banking arrangements

16. Village Hall Lease

To receive an update

17. Speedwatch

To receive an update

18. Community Resilience

To consider community resilience

19. Digital Friends - Digital Champion Network

To receive an update

20. Assets of Value to the Community

To receive an update

Date of next Meeting

Annual Parish Meeting and Annual Parish Meeting Council Meeting: Tuesday 2 June 2026

Wendy Licence

Wendy Licence (Mrs)
Clerk to Detling Parish Council

Date: 24 April 2026

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.